2025-2028 McKinney-Vento Competitive Grant

Informational Webinar

May 15, 2025

1:00pm – 2:00pm

Presented by:
The New York State Education Department
The New York State Technical & Educational Assistance Center (NYS-TEACHS)

Presenters

Wendy Cleary, NYS-TEACHS
Dan Martinelli, NYS-TEACHS

Presenting on behalf of: Office of ESSA-Funded Programs, New York State Education Department (NYSED)

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Webinar Format

- Today's session will be recorded.

- Your microphone will be automatically muted.

- Your camera will be automatically disabled.

- The in-webinar chat will be automatically disabled.

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Welcome!

The purpose of today's webinar is to:

- Explain the purpose of the McKinney-Vento Competitive Grant.

- Walk through the grant application process.

- Describe the requirements in each section of the grant application.

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Questions

- Email questions via **online form** no later than the **close of business May 21, 2025.**

QUESTIONS and ANSWERS WILL BE POSTED to **NYSED's Grants website no later than June 4, 2025.**

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Agenda

Grant Purpose and Timeline

Funding and Eligibility

Application Structure and Components

Needs Assessment and Planning Resources

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Grant Purpose

The purpose of the McKinney-Vento funding is to facilitate the **improved attendance, engagement and academic success** of children and youth living in temporary housing.

- Services provided using McKinney-Vento grant funds must **not** replace regular academic program.

- Grant funds should **not** be used to fulfill the basic McKinney-Vento Act statutes of identification, enrollment or transportation to/from the regular school day. These funds should be used to enhance and extend the services being provided to students in temporary housing.

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Timeline

Item	Date
Grant Application Posted	May 2, 2025
Informational Webinar	May 15, 2025
Questions Deadline	May 21, 2025
Answers Posted	June 4, 2025
Application Due	June 25, 2025 by 5pm
Award/Non-Award Letters Sent	Mid – Late Summer
Project Start Date	September 1, 2025

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Funding and Eligibility

- ❖ Grant Cycle and Structure
- ❖ Eligibility Requirements
- ❖ Eligibility Examples

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Funding – Grant Cycle

Three (3) year grant cycle: September 1, 2025 – August 31, 2028

Year 1 is **September 1, 2025 – August 31, 2026**

Updated budget documents for Year 2 due: **Summer, 2026**
Year 1 End-of-Year Grant Program Report due: **August 31, 2026**

Funds for Year 2 and Year 3 are authorized based upon submission of a satisfactory end-of-year grant report and budget report for previous year.

<u>NOTE</u>: Failure to submit either the end-of-year program report or annual budget may delay receipt of the next year's funding.

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Funding – Source

McKinney-Vento Homeless Assistance Act (Federal Law)

- U.S. Department of Education provides an allocation to each state.

Additional Information:

- Funding is contingent upon annual state allocation.
- Approximately 7.5 million per year (for a total of 22.5 million for the 3-year cycle) is expected to be available to New York State grantees
- Funding beyond Year 1 will be contingent upon the State Legislature appropriating funds.
- Funding allocated through competitive grant application process.

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Funding – Awards

Funding will be structured as follows based on the LEA's/Consortium's average number of students identified as living in temporary housing:

- 100 - 500 students identified – up to $175,000 per year
- 501-1,000 students identified – up to $225,000 per year
- 1,001- 50,000 students identified – up to $300,000 per year
- >50,000 students identified – up to $2.5 million per year

Grants will be awarded from highest to lowest (eligible) score until funds are exhausted.

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Eligibility

All local educational agencies (LEAs)* are eligible if:

- LEAs must have a minimum average of 100 students in temporary housing in the 2021-22, 2022-23, and 2023-24 school years.
- Consortia of LEAs must have a sum average of 100 students in temporary housing in the 2021-22, 2022-23, and 2023-24 school years.

- SIRS data from SY21-22, 22-23, and 23-24 is available on the NYSTEACHS website: https://www.nysteachs.org/data-on-student-homelessness

*LEAs include School Districts, Charter Schools, BOCES.
BOCES are only eligible to apply as the lead of a consortium.

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Eligibility Data

In determining the 3-year average of students identified as living in temporary housing, LEAs should use the finalized (**duplicated**) data submitted to SIRS (Student Information Repository System).

LEAs can access their 3-year averages here: https://www.nysteachs.org/data-on-student-homelessness

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Eligibility Example

District A identified the following students experiencing temporary housing:

➤ 2021-2022: 75 students

➤ 2022-2023: 95 students

➤ 2023-2024: 140 students

$$\frac{75 + 95 + 140}{3} = 103.3$$

District A is eligible to apply as a single LEA because 103.3 > 100

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Eligibility: Applying as a Consortium

- LEAs with an average of <100 students in temporary housing for the years 2021-22, 2022-23, and 2023-24 may apply as a consortium to reach the 100-student minimum.

- LEAs may only apply as part of one (1) application – as either a single applicant OR part of a consortium.

- The Lead LEA, which can be a BOCES, will serve as the fiscal agent for the grant.

- A program contact at the Lead LEA will oversee the implementation of the grant, arrange the disbursement of funds to participating LEAs, and submit required reports and documentation.

- Submit "Attachment B: Consortium Member Agreement"

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Attachment B – Consortium Member Agreement

Attachment B – Consortium Member Agreement (if applicable)

- Outlines the roles and responsibilities of the Lead LEA and consortium members (component LEAs).

- Maintains ongoing communication and coordination to implement a fully integrated program with ongoing meetings throughout the grant cycle.

- Requires signatures from the lead LEA and all component LEAs.

RFP 82 McKinney-Vento Subgrant (2025-2028)

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Eligibility: Consortium Example

Identified Students in Temporary Housing			
	2021-2022	2022-2023	2023-2024
District A	25	40	55
District B	60	45	55
District C	15	20	28
BOCES	0	0	0

2021-2022
25 + 60 + 15 =
100

2022-2023
40 + 45 + 20 =
105

2023-2024
55 + 55 + 28 =
138

100 + 105 + 138 = 343 ÷ 3 = 114.3 > 100

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RFP Application Components

A "Walk- Through" of the Sections of the Grant

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Application: Online Submission

When all application documents are ready, click NYSED's online form.

There is no specific user or log-in information required to use the online form

New York State EDUCATION DEPARTMENT
Knowledge > Skill > Opportunity

Application Form

Procurement No (required)

Procurement Title/Name

Vendor Name (required)

Campus
For SUNY and CUNY applications, please enter the campus name.

For technical assistance on the submission, please contact cauhighqsupport@nysed.gov

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Online Application: Information Needed

Please enter the following in each field on the online form:

Procurement No: 82

Procurement Title/Name: McKinney-Vento Subgrant

Vendor Name: Your organization's legal name as registered in Statewide Financial System (SFS).

Campus: Only for SUNY/CUNY applications; otherwise leave blank.

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Online Application: Information Needed

SFS Vendor ID
Enter your organization's 10-digit SFS ID as a number only.
Note: If you do not know your **SFS Vendor ID**, login to the Statewide Financial System or for assistance write to HelpDesk@sfs.ny.gov. If you know you do not have a state-issued Vendor ID number, complete and submit as part of your McKinney-Vento application the Payee Information Form, including the NYSED Substitute W-9, and NYSED will apply for a VID on your behalf.

Contact Name, Contact Title, Contact Email, Contact Phone
Please provide your organization's primary contact information for this application in these fields. For **Contact Email**, only one email may be entered.

Additional Vendor Contacts
Optionally, please provide any additional contacts to be copied on correspondence for this application. Add emails separated by a semicolon.

Total Cost   Enter the total three-year cost.

Online Application: Information Needed

In the field **"Submission Documents/Certifications"**, please upload:

- Application Cover Page with Original Signature of Chief Administrative Officer

- [Payee Information Form](#) (if applicable)

- Application Checklist

- Worker's Compensation Documentation (encouraged)

- Disabilities Benefits Documentation (encouraged)

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Technical Proposal/Narrative/Work Plan/Cost Proposal

In the field **"Technical Proposal/Narrative and Workplan,"** please upload: Proposal Narrative, including Program Activity Plan

In the field "**Cost Proposal/Budget**," please upload:

- [FS-10 Budget](#)

- Budget Narrative

  - Budgets must be appropriate/necessary to support the project activities and reasonable for the number of participating students.

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Minority Women Owned Business (M/WBE) Package

In the field **"MWBE Package,"** please upload:

- M/WBE Documents Package (all documents in one file preferred)
  COMPLETE FORMS:
  > M/WBE Goal Calculation Worksheet
  > M/WBE Cover Letter
  > M/WBE 100 Utilization Plan
  > M/WBE 101 Request for Waiver
  > M/WBE 102 Notice of Intent to Participate
  > M/WBE 105 Contractor's Good Faith Efforts
  > M/WBE 105A Contractor Unavailable Certification
  > EEO 100 Staffing Plan

- Applicants must make a good faith effort to solicit NYS certified M/WBE subcontractors and/or suppliers as outlined on pages 76-85 of the RFP.

- If full participation cannot be reached, an LEA may request a partial or complete waiver.

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RFP Application Components

- Cover page

- Section A: Data and Local Landscape (narratives & charts)

- Section B: Program Design and Implementation (narrative & Program Activity Plan)

- McKinney-Vento Team (Attachment A)

- Consortium Member Agreement (Attachment B), if applicable

- FS-10 Budget Form and Budget Narrative

- **M**inority and **W**omen Owned **B**usiness **E**nterprise (M/WBE) Documents

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Section A, Part 1 Data

1. Student Homelessness

Data Chart for Consortiums

A – Data & Local Landscape

Section A: 22 Total points

Section A, Part 1- Data (6 points)
Directions: Please complete questions 1 and 2.

1.Student Homelessness: Please provide the total number of students identified as homeless in SY, 2021-2022, 2022-2023, 2023-2024 and the average for those 3 years for your LEA/consortium. Consortium applicants should also include data for individual consortium members (LEAs).

Data for the below chart must match the data found on the NYSTEACHS website.

FOR CONSORTIUM APPLICANTS ONLY	2021-2022	2022-2023	2023-2024	AVERAGE for SY21-22, 22-23 and 23-24
Consortium member #1 (Insert LEA Name)				
Consortium member #2 (Insert LEA Name)				
Consortium member #3 (Insert LEA Name) (if applicable)				
Consortium member #4 (Insert LEA Name) (if applicable)				
Consortium member #5 (Insert LEA Name) (if applicable)				
Consortium member #6 (Insert LEA Name) (if applicable)				

FOR SINGLE APPLICANTS ONLY	2021-2022	2022-2023	2023-2024	AVERAGE for SY21-22, 22-23 and 23-24
LEA (Insert Name)				

Data for the charts must match the data found on the NYSTEACHS website.

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Section A, Part 1 Data

2. Student Homelessness Trends

Please review and compare the data provided above and answer the following questions in two to three sentences each:

- Has the number of students identified as homeless changed or remained the same over the last three years? Provide a reflection on why the data has changed or remained the same over the last three years.

- What trends has the applicant noticed in identification and the **types of primary nighttime residence** over the past three years? For example: Did the number of students in a McKinney-Vento sub-category (unaccompanied homeless youth) increase, or are there more families living doubled-up? Provide a reflection on the data.

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Section A: Part 2 Local Landscape

In this section: complete the narrative questions and the LEA Responsibilities Chart.

In a brief narrative statement (5-8 sentences)
Describe how you are **meeting the basic, academic, and unique needs of your McKinney-Vento students** with your Title I Part A set-aside funds, McKinney-Vento Grant funds (if applicable), or local resources.

Please include the following information:
- What specific needs were identified?
- What programming is currently in place?
- How does the local McKinney-Vento Liaison currently support programming?
- How is the LEA currently using Title I set-aside funds to meet the needs?
- Is the LEA coordinating and/or collaborating with community-based organizations to meet needs?

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Describe how the LEA (or each LEA in your consortium) is following the McKinney-Vento requirements

McKinney-Vento Requirement	Description of how the requirement is being met (2-3 sentences) If the requirement is not being met, provide a brief explanation as to why and describe the plan to correct the situation.
The Grantee has effective coordination of programs and services for students and their families who are homeless, both within the grantee and with outside partners, including but not limited to transportation, special education, services for English Language Learners, child welfare services, mental health services, services for survivors of domestic violence, child care, runaway and homeless youth services, public or subsidized housing, and shelters. 42 U.S.C.11432(g)(5)(C) & (D)	
The LEA / consortium member LEA ensures that public notice of educational rights of homeless children and youth is disseminated in places where families and youth are likely to be present (e.g., schools, shelters, soup kitchens, public libraries, food pantries), and in a manner and form understandable to parents or guardians or youth, including, if necessary and to the extent feasible, in the native language of such parent or guardian or youth, or geared for low literacy. It is verified that such public notice is posted in district office/registrar and school buildings visited. 42 U.S.C. 11432(g)(6)(A)(vi)	

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Section B: Program Design & Implementation

- The McKinney-Vento Grant Team

- Program Overview Narrative Questions

- Program Activity Plan

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McKinney-Vento Grant Team

Team Composition:

At least three LEA staff and/or stakeholders, with **the McKinney-Vento Liaison**
Possible team members: superintendent, registrar, transportation director, social worker, teacher, representative from a Community Based Organization.

Team Operation:

Brief description of how the team will operate, including:
- **How the team was involved in creating the application;**
- **The number of times the team will meet to discuss program implementation and impact each year; and**
- **How the team members will support program implementation.**

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Section B: Program Design & Implementation

Program Overview Narrative Questions

Provide a brief overview of the LEA/consortium's proposed McKinney-Vento needs and program design in each focus area.

1. Focus Area: Basic Needs

2. Focus Area: Academic Needs

3. Focus Area: Unique Needs

Program Activity Plan

- Meeting the academic and social-emotional needs of students experiencing temporary housing, including the areas of:
  - attendance
  - engagement
  - academic performance

- How will you coordinate and collaborate with community agencies and other entities supporting students in temporary housing (non-profits, Department of Social Services, shelters, Runaway Youth Centers, etc.)?

- How will the District Liaison be involved in the implementation of grant activities?

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Program Activity Plan

Each program activity should include:

- Title of Activity
- Number of M-V Students Served
- Operational Plan
- Budget
- Measurement Tool
- Anticipated Outcome
- Timeline

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Program Activity Template

Program Activity Template: *Basic Needs*

Title of Activity	# of MV students served by the activity	Operational Plan	Budget, by Code on FS-10	Measurement Tool	Anticipated Outcome	Timeline Years 1-3: Please indicate if the activity will be implemented in all three years of the grant. If the activity is only for 1 year, include additional activities for years two and three.
EXAMPLE: Food Pantry Backpack Program	30 students and their families	At least 30 families will receive weekend food backpacks for 20+ weekends out of the year. Students participating in the backpack program will have attendance rates similar to permanently housed peers.	Code 40 8,000	This activity will be measured by attendance logs, student and parent surveys.	It is anticipated that the food distribution backpack program will help to increase attendance and student's ability to participate in school.	This activity will be implemented all three years of the grant

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FS-10 Budget and Narrative

Use the Form FS-10 Budget Form to provide an itemized budget and brief narrative of how the requested funds will be used for the **first year** of the project. Budget narrative – no more than 3 pages.

Information about the categories of expenditures and general information on allowable costs(beyond those listed in the RFP on pages 6-7 in RFP), applicable cost principles and administrative regulations are available in the Fiscal Guidelines for Federal and State Aided Grants.

Guidelines and forms are available online on the Grants Finance website

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General Tips

- Keep your outcomes small and measurable, but meaningful and relevant to the activity. Start by asking: what is the primary goal of this activity?

- When providing data on the activity, it is better for your dataset to include only students experiencing homelessness who participated in that specific activity.

- Many results need <u>before</u> and <u>after</u> data, or another type of baseline, to demonstrate changes in student performance and/or behavior.

- Don't forget to consider <u>how</u> you will collect the data.

- Simple is best!

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Needs Assessment and Planning Resources

Needs Assessment and Planning Resources

Before beginning the application process, consider these questions:
- ➤ What do students and families need in my district?
- ➤ Do our proposed activities meet those needs?
- ➤ What do we already offer that we may want to expand?
- ➤ What new programs/activities do we want to add that would meet students needs?

> Helpful Hints
> - 🔍 Carefully review the "**Allowable Activities**" before beginning your application.
> - 🔍 Review the **Program Activity Plan examples**, including the information about setting goals/outcomes
> - 🔍 Review the **scoring rubric** for the Grant.

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Needs Assessment Planning Process

1 Identify Key Stakeholders

2 Conduct Needs Assessment

3 Organize and analyze results

4 Identify goals

5 Maximize Resources

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Needs Assessment and Planning Resources

National Center For Homeless Education – Needs Assessment Resource
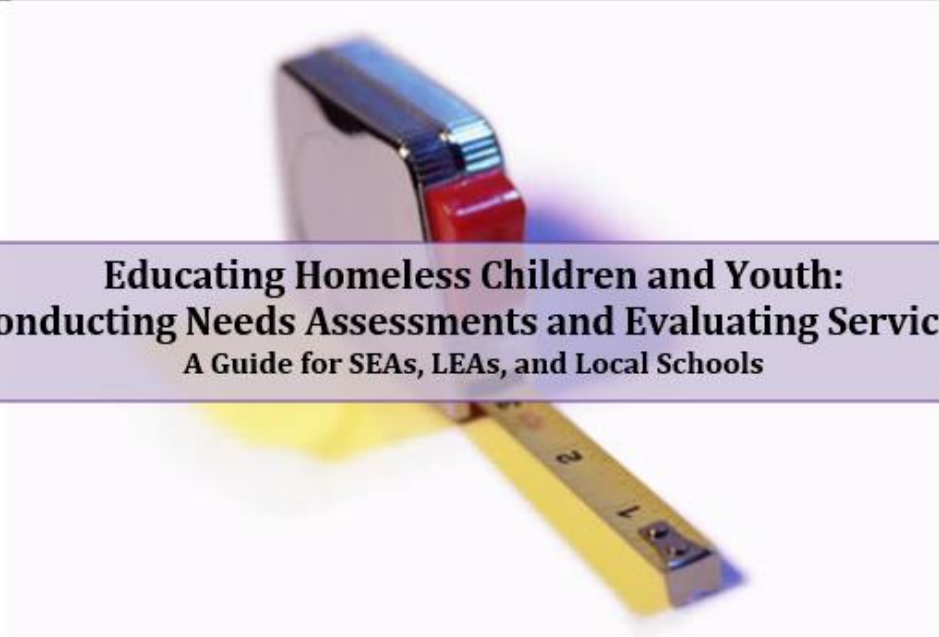
Possible questions to consider

- How do children and youth living in temporary housing in the LEA perform academically in comparison to the LEA or state average for all students?

- What is the rate of grade-level promotion or retention for students living in temporary housing? How does that compare to the LEA or state average?

- How does the LEA support "academic improvement" of children and youth in temporary housing?

- How does the attendance rate of children and youth in temporary housing compare to the LEA or state average?

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NCHE Resource

Educating Homeless Children and Youth:
Conducting Needs Assessments and Evaluating Services
A Guide for SEAs, LEAs, and Local Schools

Part I: Conducting Education Needs Assessments for Homeless Children and Youth
Part II: Conducting Program Evaluations in Homeless Education

National Center for Homeless Education
Prepared for the U.S. Department of Education
Education of Homeless Children and Youth Program

https://www.nysteachs.org/mckinney-vento-grant-program

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Thank You!

Questions regarding the RFP application must be submitted via online form no later than the close of business May 21, 2025.

> QUESTIONS and ANSWERS WILL BE POSTED to the **NYSED's Grants website no later than June 4, 2025.**

- For technical assistance on the submission, please contact cauhighqsupport@nysed.gov

- This webinar recording will be posted on the NYS TEACHS website www.nysteachs.org on the Home page and the Grantee page.

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