

Supporting Students in Temporary Housing:



McKinney-Vento Act: Enrollment and School Selection

Presented By: NYS TEACHS
Thursday, October 20, 2022
9:30am - 11:00 am

Webinar Format



- Today's session will be recorded.



- Your microphone will be automatically muted.



- Your camera will be automatically disabled.



- The in-webinar chat will allow you to communicate with the panelists and host only.



For questions, please email Rita Danis at RDanis@measinc.com. She will get back to you as soon as she is able.

Housekeeping



- We will launch poll questions periodically throughout the session and ask you to put your answers in the chat.
- We won't be able to answer questions about specific situations in the chat, but we welcome you to call the Help Line to discuss these issues at 800-388-2014.
- The Help Line is open 24 hours a day. Specialists are available from 9:00am – 5:00pm. If you leave a message, you will be called back by the next business day.
- Following today's webinar, today's recorded session, attachments, and Q&As will be posted/accessible on the NYS TEACHS website.

Who Is In The Room?

■ Are you a...

- New McKinney-Vento Liaison (1 Year)
- McKinney-Vento Liaison (2-4 years)
- McKinney-Vento Liaison (5 – 9 years)
- McKinney-Vento Liaison (10 + years)
- Pupil Personnel Staff/Registrars
- Other School/District Staff



Which region are you from?

- * Western
- * Finger Lakes
- * Central
- * Southern Tier
- * Mohawk Valley
- * Capital
- * Hudson Valley
- * New York City
- * Long Island
- * North Country

Session Outcomes



By the end of today's webinar, participants will be able to:

- Describe the key provisions of **school enrollment** as outlined in the McKinney-Vento Act.
- Explain **school selection** options to parents/youth based on best interest determinations.
- Acquire strategies to assist in the determination of school selection and the enrollment process.
- Use resources to support the work of enrollment and school selection.

Today's Agenda



Welcome/Who is in the Room?



Creating Curiosity



School Selection: The Power of Choice



School of Origin vs School of Current Location/Residence



Enrollment Strategies



Summary, Survey and Resources

Opening: Anticipation Guide

Directions: To the left of each statement, mark whether you agree or disagree. At the end of the session, return to this slide and mark whether you still agree or disagree, to the right of each statement.

Enrollment and School Selection

Anticipation Guide



Directions: Mark whether you **agree** or **disagree** with each statement **to the left of the statement**. At the end of the session, decide whether you still agree or disagree **to the right of the statement**.

BEFORE THE SESSION		Statement	AT THE END OF THE SESSION	
Agree	Disagree		Agree	Disagree
<input type="checkbox"/>	<input type="checkbox"/>	1. It is always in the best interest of the student to attend the school of origin.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	2. Students can continue attending their school of origin the entire time they are homeless and until the end of the academic year in which they become permanently housed.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	3. Students living in temporary housing must be provided transportation to and from their school of origin at the request of the parent or unaccompanied homeless youth.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	4. Changing schools greatly impedes students' academic and social growth.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	5. After determining that a student is living in a temporary housing situation, a housing questionnaire is provided to the parent/youth to be completed.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	6. When transitioning a student to a new school, the McKinney-Vento liaison should consider the timing of the school year.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	7. When enrolling a student living in temporary housing, you should not share that information with other staff due to FERPA regulations.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	8. A student experiencing homelessness must be immediately enrolled in school but waits until immunization records are received prior to attending classes.	<input type="checkbox"/>	<input type="checkbox"/>



The New York State
Technical Assistance Center
for Homeless Students

Anticipation Guide



BEFORE THE SESSION		Statement	AT THE END OF THE SESSION	
Agree	Disagree		Agree	Disagree
<input type="checkbox"/>	<input type="checkbox"/>	1. It is always in the best interest of the student to attend the school of origin.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	2. Students can continue attending their school of origin the entire time they are homeless and until the end of the academic year in which they become permanently housed.	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	4. Changing schools greatly impedes students' academic and social growth.	<input type="checkbox"/>	<input type="checkbox"/>

Anticipation Guide



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<input type="checkbox"/>	<input type="checkbox"/>	8. A student experiencing homelessness must be immediately enrolled in school but waits until immunization records are received prior to attending classes.	<input type="checkbox"/>	<input type="checkbox"/>

McKinney-Vento Homeless Assistance Act

The McKinney-Vento Act states that children and youth who lack “a fixed, regular, and adequate primary nighttime residence” will be considered homeless.



Homelessness: Living Conditions

- Sharing the housing of others due to loss of housing, economic hardship or a similar reason
- Living in emergency or transitional shelters
- Living in motels, hotels, trailer parks, camping grounds due to the lack of alternative adequate accommodations
- Abandoned in hospitals
- Living in a public or private place not designed for sleeping
- Living in cars, parks, abandoned buildings, substandard housing, bus or train stations, etc.
- Migratory children living in circumstances described above
- Unaccompanied youth living in circumstances described above

Education Law §3209(1)(a); 8 NYCRR § 100.2(x)(1); see also 42 USC § 11434A(2)(B)(i)

Determining Eligibility



Homeless = lacking a “fixed, regular and adequate nighttime residence”.

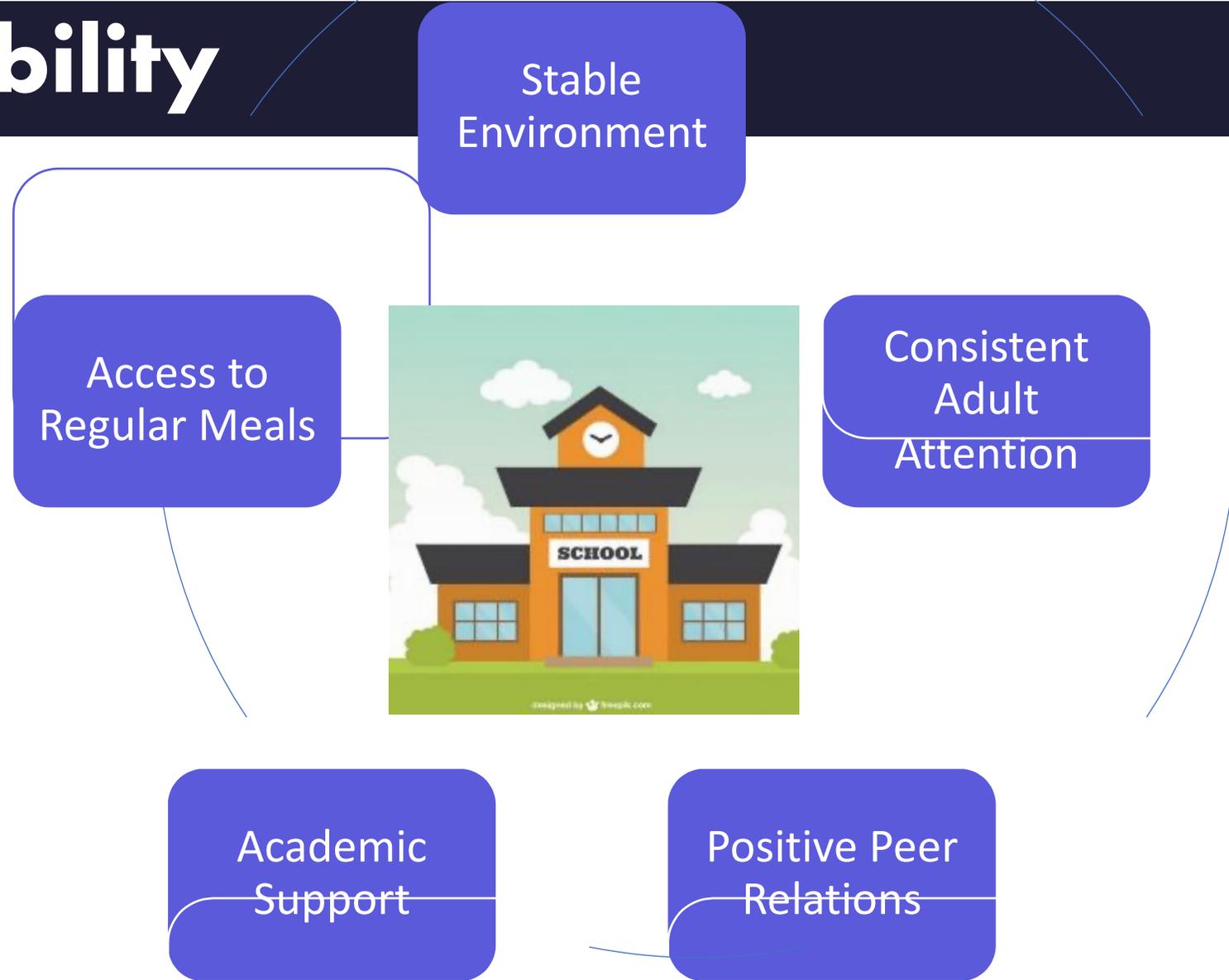


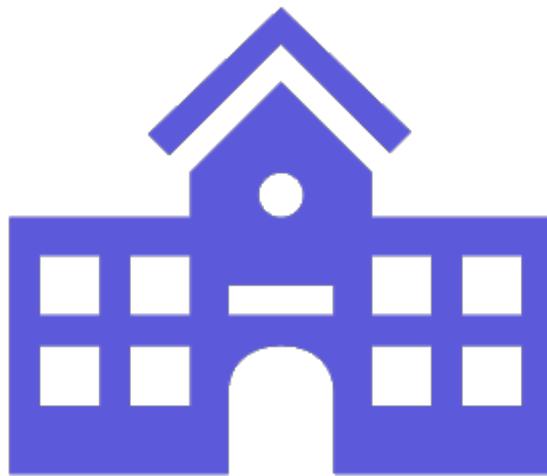
If any one of these criteria is missing, the student is eligible for McKinney-Vento benefits.



A student may be considered homeless for an unspecified amount of time as long as housing is not fixed, regular, and adequate.

School Stability





School Selection

Local education agencies (LEAs or school districts) must “presume that keeping homeless children and youth in the school of origin is in the child’s or youth’s best interest, to the extent feasible, except when doing so is contrary to the wishes of the parent or guardian (or in the case of an unaccompanied homeless youth) the youth;”

42 U.S.C. § 11432(g)(3)(B)(i), 2001

McKinney- Vento Act: School Selection

Parents or unaccompanied youth in temporary housing may have up to three choices for school enrollment.

1. The school attended when student was last permanently housed, or
2. The school last attended, even if the student was temporarily housed during that time, or
3. The local school where the student is currently temporarily housed.

Let's Talk About It

Why do you think school selection is an important benefit for students experiencing temporary housing?

Please respond in the chat. 😊



Importance of School Selection

- Impacts academic success, in addition to social and emotional growth.
- Maintains educational stability by allowing students experiencing homelessness to remain in the school district of origin, when feasible.



School Selection Scenario



Family with a 3rd and 4th grader were permanently housed and attend school in **District A**. A flood occurs in their home, and they move into a relative's home in **District B**. They are told that it will take six months to repair the damage, so they move into a motel in **District C** in the meantime. Where can the children attend school?

1. The school attended when they were last permanently housed — **District A**.
2. The school last attended, even if the student was temporarily housed during that time — **District B**, if enrolled and attending.
3. The local school where the student is currently temporarily housed — **District C**, if enrolled and attending.

School Selection for Preschool



1. The school that a child attended when permanently housed.



2. The school where the child was last enrolled.



3. The child's new local publicly-funded preschool.

N.Y. Education Law § 3209(1)(i)

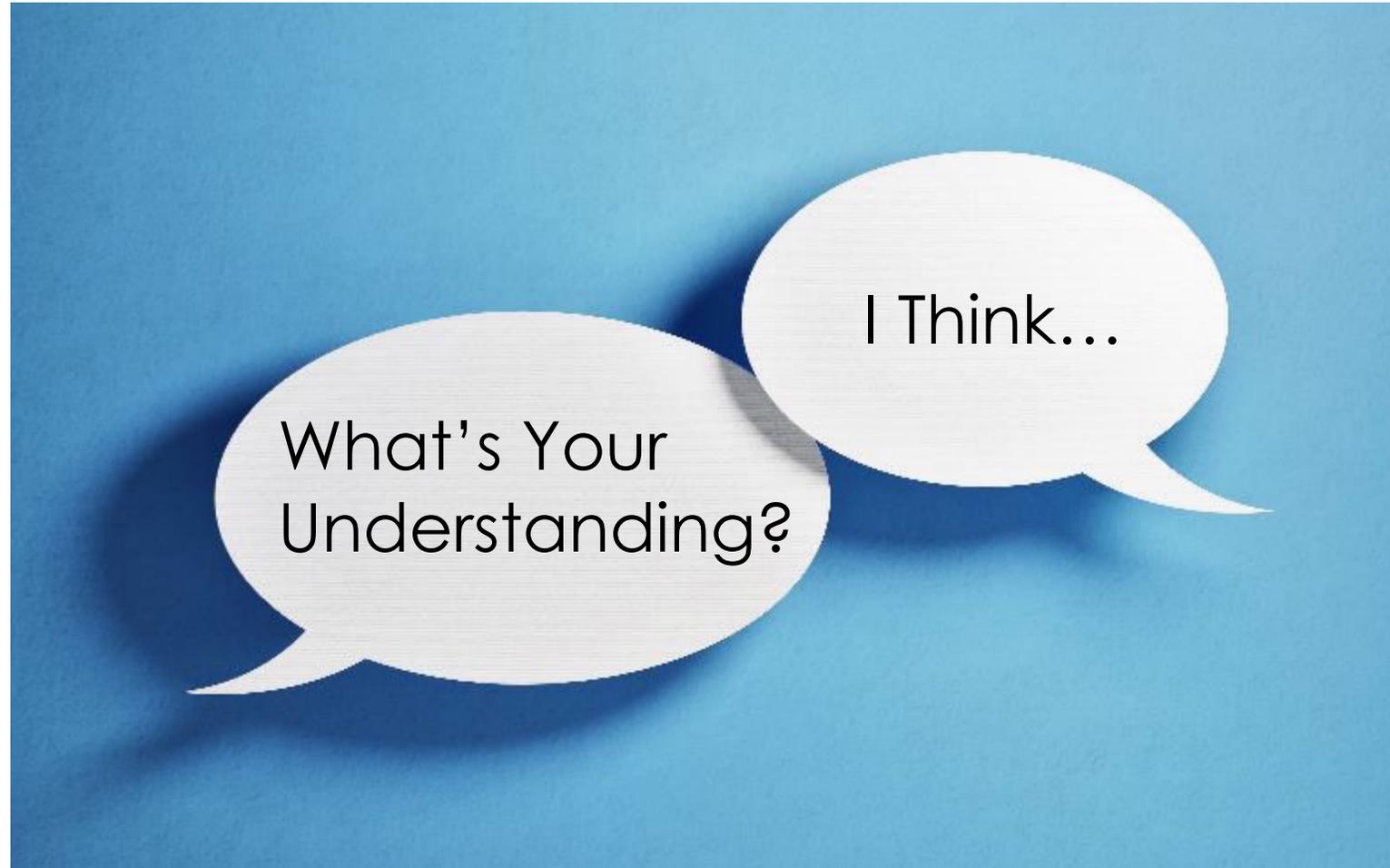
Preschool Scenario



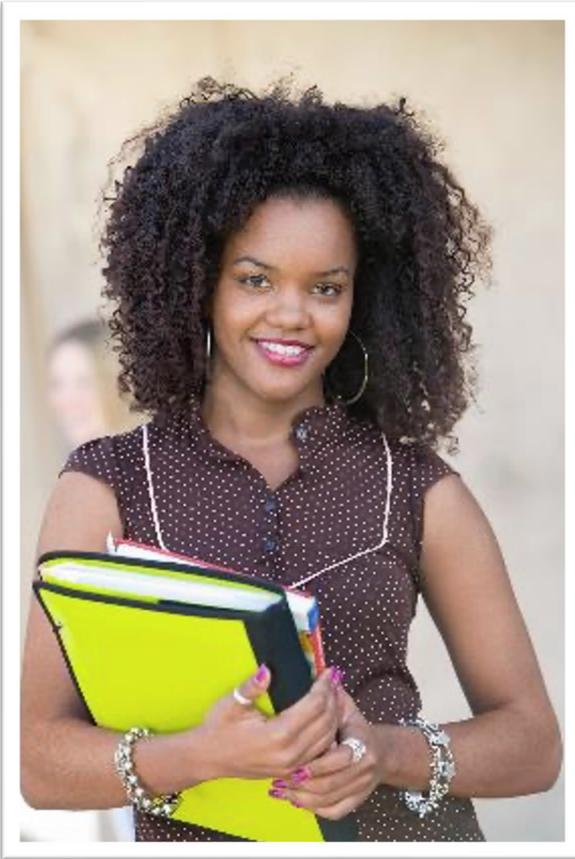
Pedro's mom was permanently housed in Freeport SD. She then became displaced and is now living in temporary housing in Hempstead SD. She wants to enroll Pedro in a preschool program. Where can she enroll him? There are three choices.

1. The school Pedro attended when permanently housed – Freeport SD **or**
2. The school where the child was last enrolled – Freeport SD **or**
3. The child's new local District administered preschool – Hempstead SD.

Check for Understanding



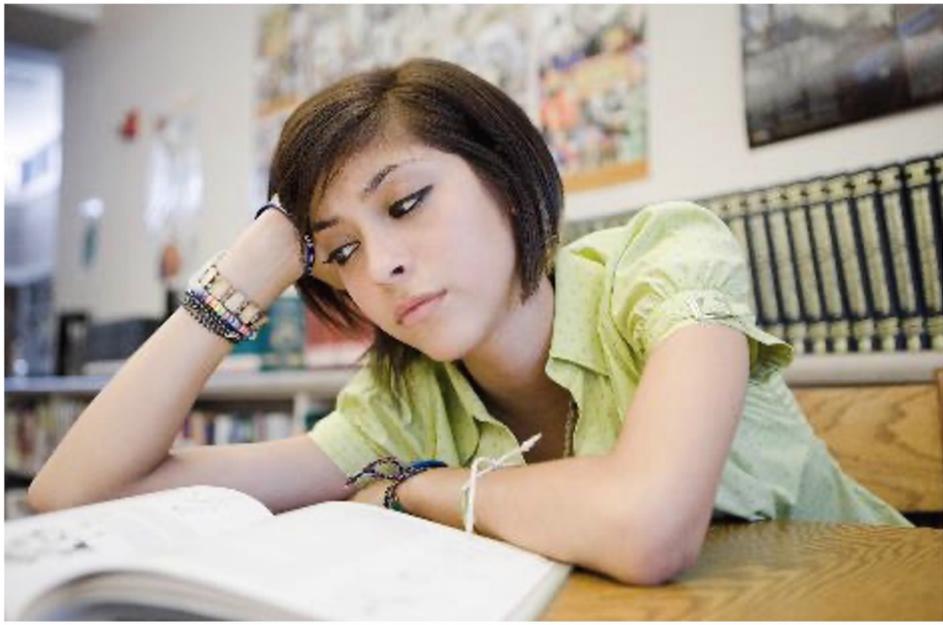
Check for Understanding # 1



Tiffany is a 10th grader enrolled in Cohoes School District. Her mother kicks her out of the house and she goes to live with her cousin in the Troy School District. She wants to enroll in the high school that her cousin attends. Can Tiffany attend school in the Troy SD?

- A. Yes
- B. No
- C. Not Sure

Check for Understanding #2



Angela was enrolled at the start of the school year in an alternative high school. Over the winter break, she becomes homeless in a different school district.

Does Angela have the right to attend the zoned high school where she was residing prior to becoming homeless, even though she was never enrolled there?

- A. Yes
- B. No
- C. Not Sure

Check for Understanding #3



James and his dad were living together in an apartment in Warwick. James is attending the 4th grade in the Warwick SD. The landlord sells the apartment building, so they move into his grandmother's house in the Goshen SD. Where can James attend school?

- A. Warwick SD
- B. Goshen SD
- C. Warwick SD or Goshen SD
- D. Whichever school district can provide James transportation to and from school

School of Origin & Local School



School of origin is the school that the child or youth attended when permanently housed, or the school in which the child was last enrolled including a preschool.



Local school is any public school that nonhomeless students living in the attendance area which the child or youth actually lives in, are eligible to attend.

School of Origin vs. Local School of Residence

Continuity of Instruction

Age and Grade of Student

Academic Strength

Social & Emotional State

Distance & Impact of Commute

Personal Safety

Need for Special instruction (i.e. special education, ELL)

Length of Anticipated Stay at Temporary Location

McKinney-Vento Act: Best Interest

In determining the best interest of the child or youth, the local educational agency shall –

- Keep a homeless child or youth in the school of origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian;
- Provide a written explanation, including a statement regarding the right to appeal, to the homeless child's or youth's parent or guardian, if the local educational agency sends such child or youth to a school other than the school of origin or a school requested by the parent or guardian;
- Ensure that the homeless liaison assists the unaccompanied homeless youth in placement or enrollment decisions and provides notice to such youth of the right to appeal.

42 U.S.C. § 11432(g)(3)(B)

How Does an LEA Determine Best Interest?

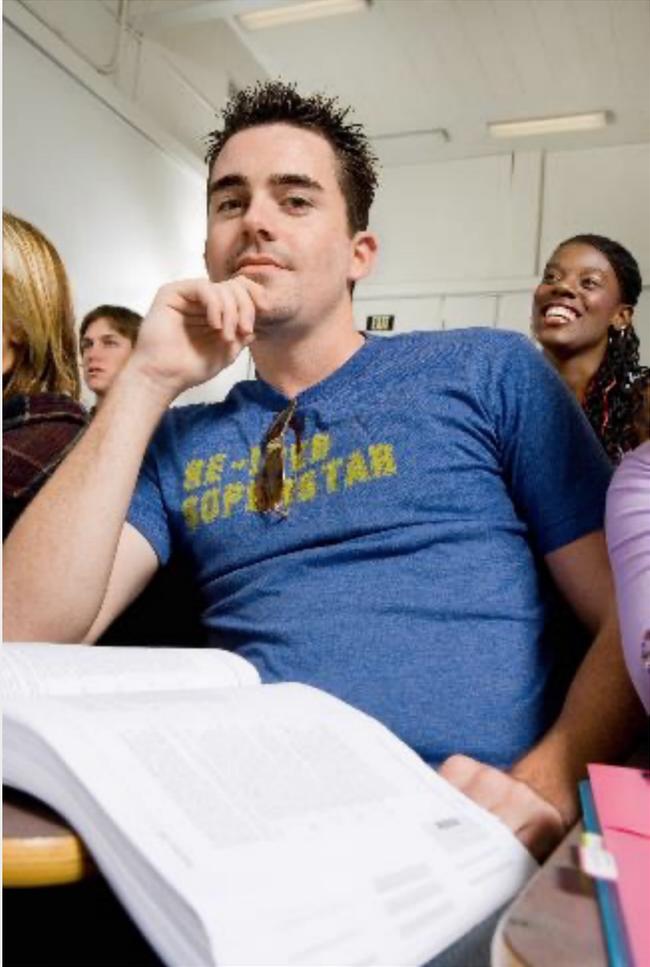
- An LEA must presume that keeping the homeless child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the child's or youth's parent or guardian, or in the case of an unaccompanied youth, the youth. (Section 722(g)(3)(B)(i)).
- An LEA must consider student-centered factors, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youths, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth. (Section 722(g)(3)(B)(ii)).
- An LEA should also consider the school placement of siblings when making this determination.

Questions to Consider to Determine Best Interest

- How permanent does the family's current living arrangement appear to be?
- How connected is the student to the current school?
- What are the academic needs of the child?
- How do the programs at the local school compare with the programs at the school located within the district of origin?
- How would the length of commute to and from the school district of origin impact the child?
- Would testing or a significant event at the school be affected by the timing of a school transfer?

Source: National Center for Homeless Education, *Guiding School Selection Brief*

What's in David's Best Interest?



David is an 11th grader enrolled in the Mamaroneck School District. He was removed from his home due to safety concerns and was placed with his aunt in the Harrison School District. Which school should David attend?

- A. School of Origin – Mamaroneck SD
- B. Local School – Harrison SD
- C. Whichever school David chooses

What's in Manuel's Best Interest?

Manuel is a kindergartener enrolled in a school in the Hempstead School District. There is a fire in his apartment, so his mom moves into her sister's house in the Brentwood School District. Brentwood is a 50-minute car ride without traffic. Her sister has a four-bedroom house and Manuel has his own bedroom. Where should Manuel go to school?



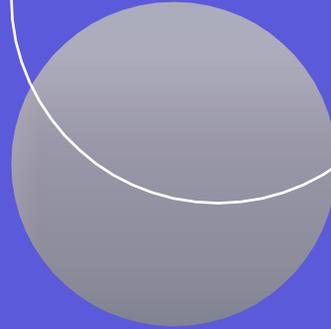
- A. Continue enrollment in his Hempstead School.
- B. Enroll in the local school in Brentwood School District.
- C. Whichever school his mom selects.

School Selection: A Step-by-Step Guide



Step 1

Explain the rights and significance of school selection.



Step 2

Help the parents/guardians consider their options.



Step 3

Ensure continuity of instruction.

School Selection

Step 1: Explain the Rights and Significance of School Selection

- Meet with the parent/guardian to discuss the school selection process.
- Demonstrate empathy and partnership in planning for the best interest of the child/youth.
- Highlight the importance of school stability and parent/guardian wishes.
- Emphasize shared goals to support the student in temporary housing to foster academic success.

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Step 2: School Selection Checklist

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Enrollment and School Selection

School Selection Checklist



School of Origin Considerations (Check if Yes)	Local School Considerations (Check if Yes)
<input type="checkbox"/> Overall Continuity Has your child attended the school of origin for a long time?	<input type="checkbox"/> Overall Continuity Has your child attended the school of origin for only a brief time?
<input type="checkbox"/> Length of Anticipated Stay at Current Residence Do you expect that you and your child will have to move again very soon, or are you unsure how long you can stay?	<input type="checkbox"/> Length of anticipated stay at current residence Do you expect that you and your child will be able to stay where you are staying now for a while?
<input type="checkbox"/> Time of Year Is it late in the academic year?	<input type="checkbox"/> Time of Year Is it early in the academic year?
<input type="checkbox"/> Personal Safety of the Student Does the school of origin have advantages for the safety of your child?	<input type="checkbox"/> Personal Safety of the Student Does the local school have advantages for the safety of your child?
<input type="checkbox"/> Interaction with Peers Is maintaining school friends important to your child's emotional well-being, meaningful school experience, and participation?	<input type="checkbox"/> Interaction with Peers Would your child benefit from developing relationships with school peers who live closer to his/her new community?
<input type="checkbox"/> Academic Strength Is your child likely to fall far behind if he/she transfers to another school?	<input type="checkbox"/> Academic Strength Is your child likely to recover academically from a school transfer?

Step 2: School Selection Checklist

Enrollment and School

School Selection Checklist



School of Origin Considerations (Check if Yes)

Local School Considerations (Check if Yes)

Overall Continuity

Has your child attended the school of origin for a long time?

Overall Continuity

Has your child attended the school of origin for only a brief time

Length of Anticipated Stay at Current Residence

Do you expect that you and your child will have to move again very soon, or are you unsure how long you can stay?

Length of Anticipated Stay at Current Residence

Do you expect that you and your child will be able to stay where you are staying now for a while?

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Step 2: School Selection Checklist

Time of Year
Is it late in the academic year?

Time of Year
Is it early in the academic year?

Personal Safety of the Student
Does the school of origin have advantages for the safety of your child?

Personal Safety of the Student
Does the local school have advantages for the safety of your child?

Interaction with Peers
Is maintaining school friends important to your child's emotional well-being, meaningful school experience, and participation?

Interaction with Peers
Would your child benefit from developing relationships with school peers who live closer to his/her new community?

Academic Strength
Is your child likely to fall far behind if he/she transfers to another school?

Academic Strength
Is your child likely to recover academically from a school transfer?

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Step 2: Factors in School Selection

- Time of Year
- Personal Safety of Student
- Interactions with Peers
- Academic Strength
- Social Emotional State
- Impact of the Commute on the Student's Education
- Student's Need for Special Education Instruction
- Participation in Extracurricular Activities

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*
<https://schoolhouseconnection.org/interview-checklists-for-supporting-school-selection/>

Step 3: Continuity Or Transition

Staying in School of Origin

- Transportation provided upon request
- Open communication
- Collaboration for academic success

OR

Transferring to a New School

- Immediate enrollment
- Collaboration between district liaisons

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Check for Understanding #1



A father and his two children are living in the East Irondequoit SD. The father's company goes out of business, and he loses his job. Without an income, he chooses to move in with his brother in the Gates-Chili SD until he can find another job. Which of the following factors should be considered when determining which school the children should attend?

- A. Length of time the family plans to remain with relatives
- B. Distance between school of origin and where the family resides
- C. Best Interest of the students
- D. All of the above

Check for Understanding #2



A family living in Long Island City in Queens, NY has two children (1st and 3rd grader), that attend their zoned school. When the landlord decides to sell the house, the family moves into a two-bedroom apartment belonging to their aunt in Flushing, NY.

Please put the questions you would ask in the chat.



What questions would you ask while discussing school selection with the family?

When the Local Attendance School is selected, try these Enrollment Strategies

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Local Attendance School: Enrollment Strategies

The sending school may:

- Encourage parents to transition at a time that would minimize disruptions.
- Send school records immediately to the new school.
- Collect samples of the students work to share.
- Connect with liaison at the receiving school to ensure immediate enrollment.
- Provide information on the new school. Highlight any special programs and/or activities that could benefit the child.

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Local Attendance School: Enrollment Strategies

The receiving school may:

- Welcome the student.
- Provide orientation materials and a tour of the school.
- Review student's academic records and discuss needs with the parent/guardian.
- Connect the student with services needed such as free meals, transportation, and tutoring.
- Implement policies and practices to ensure the student receive credit even if enrolling mid-semester.

Source: SchoolHouse Connection, *In Interview Checklist for Supporting School Selection: Parents*

Conversations with Parents/Youth

1. Explain their rights to school selection and its significance.
2. Assist the parent/guardian/youth in considering options.
3. Ensure the students continued instruction in their current school, or a smooth transition to a new school.





Enrollment

The terms “enroll” and “enrollment” include attending classes and participating fully in school activities [42 U.S.C. § 11434a(1)].

LEAs must review and revise laws, regulations, policies, and practices that may act as a barrier to the identification of, or the enrollment, attendance, or success in school of, children and youths experiencing homelessness. These barriers must be addressed in order to ensure that students experiencing homelessness are afforded the same free, appropriate public education as provided to other children and youths [42 U.S.C. § 11431(2)]

Quick Poll

When parent(s) or unaccompanied youth select the school to attend, the selected school must immediately enroll the child or youth. How should the necessary immunizations or other required health records be obtained?

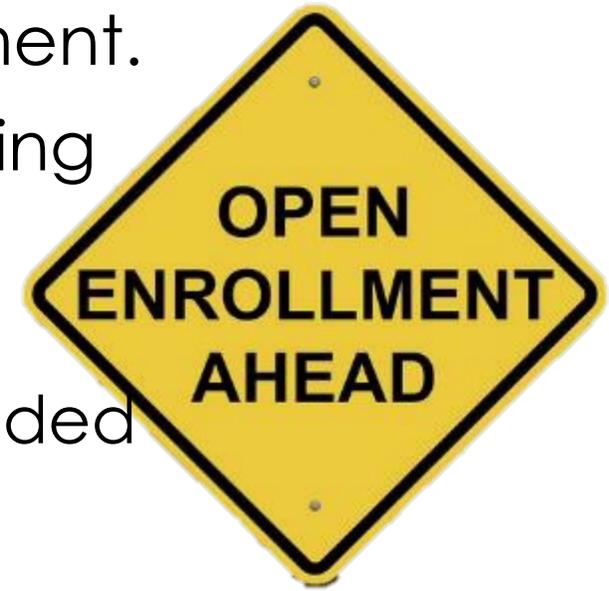
- A. Parent provides the records within 5 days.
- B. Liaison assists with obtaining the records.
- C. School district waives this requirement for students eligible for M-V benefits.
- D. Not Sure



Immediate Enrollment

The selected school must immediately enroll the student, even if the child or youth:

- Does not have records normally needed for enrollment.
 - Has missed application or enrollment deadlines during any period of homelessness.
- The enrolling school should contact the last school attended for records.
 - Liaisons must assist the child/youth in obtaining any necessary immunizations or other required health records.



Enrollment Checklist

McKinney-Vento Enrollment Checklist	
Student Name:	Date:
Parent Name:	Phone:
<p>At the time of meeting with the liaison:</p> <p><input type="checkbox"/> Ensure Housing Questionnaire is completed and determine whether the student is homeless.</p> <p><input type="checkbox"/> Complete the STAC Form and if applicable mail to SED and the district of origin.</p> <p><input type="checkbox"/> Determine District and School of Attendance → <input type="text"/></p> <p><input type="checkbox"/> Set a time for next meeting or phone call with the parent/youth.</p> <p>Determine Emergency Needs of Student and Family and Make Appropriate Referrals:</p> <p><input type="checkbox"/> Clothing, shoes, coats, eyeglasses <input type="checkbox"/> School Supplies <input type="checkbox"/> Personal Care Items <input type="checkbox"/> Interim Transportation <input type="checkbox"/> Mental health services</p> <p><input type="checkbox"/> Health care <input type="checkbox"/> Dental services <input type="checkbox"/> Housing - Shelter resources for families or youth <input type="checkbox"/> Substances abuse services <input type="checkbox"/> If young children in the family, referrals for pre-k, Head Start, Early Head Start, early intervention, or other early care and education programs</p>	
<p>Immediately following the meeting:</p> <p>Liaison to notify:</p> <p><input type="checkbox"/> Building Principal ("Please be aware we have a new student who is temporarily housed. Please request all records, including immunization records, transcript, and special education records from the last school attended; and share information about the student's housing status in a sensitive manner with school staff/teachers working with student so that they have greater understanding of the challenges the student may be facing outside of school that may impact their learning.")</p> <p><input type="checkbox"/> Transportation Director ("Please promptly arrange transportation and notify Building Secretary of busing arrangements")</p> <p><input type="checkbox"/> Building Secretary ("Please notify the parent of the busing arrangements and update the student's housing status in the student management system")</p> <p><input type="checkbox"/> School Nurse ("Please be aware we have a new student who is temporarily housed. The principal will request medical and immunization records from the last school the student attended.")</p> <p><input type="checkbox"/> Guidance Counselor/Coordinator of Student Services and Title I ("Please schedule a home visit or meeting with the parent or youth to determine what supports and referrals are needed. Please also connect the student with existing Title I supports as the student is categorically eligible for Title I services and explore how Title I set-aside funds may be used to help the student.")</p> <p><input type="checkbox"/> Food Service Director ("Please be aware we have a new student who is temporarily housed and categorically eligible for free school meals. Please inform the school-building staff so that the student can begin free school meals promptly.")</p> <p><input type="checkbox"/> Director of Special Education, if student has an IEP or is suspected of having a disability ("Please ensure that comparable services to those on the student's IEP are promptly provided and any needed evaluations are completed on an expedited basis.")</p> <p><input type="checkbox"/> Director of Services for English Language Learners (ELL), if student is an ELL ("Please ensure that the student receives appropriate ELL services.")</p> <p><input type="checkbox"/> College Counselor, if student is in 11th or 12th grade ("Please meet with the student and ensure that student receives ongoing college counseling and college readiness supports")</p>	



Enrollment

- Ensure **Housing Questionnaire** is completed and determine eligibility for McKinney-Vento benefits.
- Complete the **STAC 202 form** and, if applicable, mail a copy to SED and the District of Origin.
- Determine district and school of attendance.
- Set a time for your next meeting or phone call with the parent/youth.
- Determine the emergency needs of the student and their family and make the appropriate referrals:
 - School Supplies
 - Personal Care items
 - Housing Resources
 - Mental Health Care
 - Referral for Early Childhood Education
 - Clothing, shoes, etc.
 - Transportation
 - Health Care
 - Dental Services

Enrollment: Housing Questionnaire

Approved
SED form



- Ensure completion of Housing Questionnaire
- Determine whether student is eligible for McKinney-Vento benefits

NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. The form should be included at the top page of registration materials that the district shares with families. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet.

HOUSING QUESTIONNAIRE

Name of LEA: _____

Name of School: _____

Name of Student: _____
Last First Middle

Gender: Male Female Date of Birth: ____/____/____ Grade: ____ ID#: _____
Month Day Year (preschool-12) (optional)

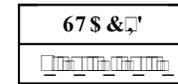
Address: _____ Phone: _____

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

- In a shelter
- With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
- In a hotel/motel
- In a car, park, bus, train, or campsite
- Other temporary living situation (Please describe): _____

STAC-202: Designation Form



The University of the State of New York
THE STATE EDUCATION DEPARTMENT
STAC & Special Aids Unit
Room 514, Education Building
Albany, NY 12234



Designation of School District of Attendance for a Homeless Child

Submitted by: Local Dept of Social Services (DSS) Designated School District of Attendance (PSD)

PLEASE READ THE INSTRUCTIONS ON THE REVERSE BEFORE COMPLETING THIS FORM

1. NAME OF CHILD LAST NAME FIRST NAME M.I.

2. DATE OF BIRTH MO / DAY / YR

3. GENDER M F

5. Racial/Ethnic Category of Child (See definitions on reverse side of last page.)

American Ind or Alaskan Native Asian or Pacific Isl. Black Hispanic White

7. COMPLETE ADDRESS BEFORE CHILD/FAMILY BECAME HOMELESS

8. COMPLETE ADDRESS OF CURRENT LOCATION

DATE CHILD/FAMILY PLACED IN TEMPORARY HOUSING
MONTH DAY YEAR

9. DATE DISTRICT OF ATTENDANCE CHOSEN
MONTH DAY YEAR

10. DATE PLACED IN PERMANENT HOUSING
MONTH DAY YEAR

6. GRADE LEVEL FOR WHICH PLACEMENT IS SOUGHT

7A. NSSCHOOL DISTRICT OF ATTENDANCE BEFORE BECOMING HOMELESS

7B. NSSCHOOL DISTRICT WHERE LAST ENROLLED

8A. NSSCHOOL DISTRICT OF CURRENT LOCATION

9A. NSSCHOOL DISTRICT OF ATTENDANCE

One of four school districts may be chosen to provide the education component: the school district of attendance before becoming homeless, the school district where last enrolled, the school district of current location or a school district participating in a Regional Placement Plan. This designation may be changed either prior to the end of the first semester of attendance or within 60 days of making this designation, whichever occurs later.

11. Check the appropriate box if the designated school district of attendance (9A) is different from the district of attendance before becoming homeless (7A) and from the district of current location (8A).

District participating in a Regional Placement Plan OR District where last enrolled (7B) if it is different from the district where last permanently housed (7A) and the district of current location (8A).

12. NAME OF PARENT OR PERSON IN PARENTAL RELATIONSHIP AREA CODE TELEPHONE NUMBER

13. SIGNATURE OF PERSON IN PARENTAL RELATIONSHIP TO CHILD DATE
IT HAS BEEN REPORTED TO ME THAT THIS CHILD IS UNDER THE AGE OF 21 YEARS AND IS THEREFORE ELIGIBLE FOR EDUCATIONAL SERVICES. THE CHILD HAS BEEN ADVISED OF HIS/HER RIGHT TO DESIGNATE THE SCHOOL DISTRICT OF ATTENDANCE.

14. PRINT NAME OF LOCAL DSS OR SCHOOL DISTRICT REPRESENTATIVE TITLE

15. SIGNATURE OF LOCAL DSS OR SCHOOL DISTRICT REPRESENTATIVE DATE

16. PLACEMENT COUNTY Local DSS use only AREA CODE TELEPHONE NUMBER

REMOVED

Two purposes:

- Official Designation form (*complete for every M-V student enrolled in your district and send a copy to districts listed*)
- Tuition Reimbursement form

If DSS places child or youth in a temporary housing facility or RHY facility, DSS must complete designation form within two days and give to the designated school district.

Education Law §3209(2)(e); 8 NYCRR



Designation Form: Students in Temporary Housing

Step 1 STAC 202 Form



- Two purposes: Official Designation form and Tuition Reimbursement form
- Complete for every McKinney-Vento student enrolled in your district and send a copy to the districts listed.
- When should the STAC-202 form be mailed to the STAC Unit to initiate tuition reimbursement?
 - The form should be mailed to the STAC Unit when the student is not enrolled in their District of Origin. NYS-TEACHS Help Line- (800) 388-2014

Step 2 Student Information Repository System (SIRS) Data



- Information about a student's housing status is entered in the district data management system.

Communicate With School Staff

McKinney-Vento Liaison notifies on an “as needed basis”:

- Building Principal
- Transportation Director
- Building Secretary
- School Nurse
- Guidance Counselor/
Coordinator of Student Services/
Title 1 Coordinator
- Food Services Director
- Director of Special Education
- Director of Services for ELLs
- College Counselor

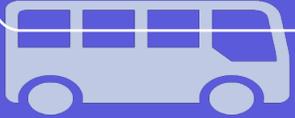
Student Privacy Rights Under FERPA

- Information about a homeless student's living situation is a protected student record.
- Under McKinney-Vento, this information must be granted privacy protections under FERPA.

FERPA
Family Educational
Rights and Privacy Act



Role of McKinney-Vento Liaisons



ENROLLMENT

- Once identification or enrollment of students has occurred, inform parents and unaccompanied youth of their McKinney-Vento rights immediately.
- Enroll the student in the school of origin or in the school in the best interest of the student.
- Remove any barriers that would prevent the child/youth from enrolling and fully participating in school classes and activities.
- Help parents, guardians, and unaccompanied homeless youth obtain required health records, needed immunizations, or health screenings.

Role of McKinney-Vento Liaisons



SCHOOL SELECTION

- Work with parents to select the school that will best meet the needs of the child/youth.
- Maintain attendance at the school district of origin for the duration of homelessness, where feasible.
- Maintain school stability to support students' academic and social growth.
- Provide professional learning to school personnel on all aspects of school selection.

Revisiting the Anticipation Guide

Directions: At the start of this session, you indicated whether you agreed or disagreed to the left of each statement.

Now that we're at the end of the session, revisit each statement, and to the right of it, mark whether you still agree or disagree.



Directions: Mark whether you **agree** or **disagree** with each statement to the **left** of the statement. At the end of the session, decide whether you still agree or disagree to the **right** of the statement.

BEFORE THE SESSION		Statement	AT THE END OF THE SESSION	
Agree	Disagree		Agree	Disagree
<input type="checkbox"/>	<input type="checkbox"/>	1. It is always in the best interest of the student to attend the school of origin.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	2. Students can continue attending their school of origin the entire time they are homeless and until the end of the academic year in which they become permanently housed.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	3. Students living in temporary housing must be provided transportation to and from their school of origin at the request of the parent or unaccompanied homeless youth.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	4. Changing schools greatly impedes students' academic and social growth.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	5. After determining that a student is living in a temporary housing situation, a housing questionnaire is provided to the parent/youth to be completed.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	6. When transitioning a student to a new school, the McKinney-Vento liaison should consider the timing of the school year.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	7. When enrolling a student living in temporary housing, you should not share that information with other staff due to FERPA regulations.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	8. A student experiencing homelessness must be immediately enrolled in school but waits until immunization records are received prior to attending classes.	<input type="checkbox"/>	<input type="checkbox"/>

Resources

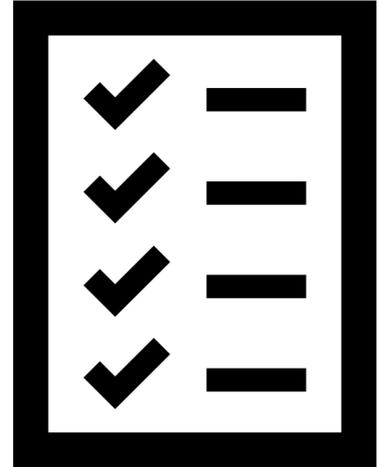
More
Information



- [NCHE Brief: School Selection](#)
- [NCHE Brief: Guiding the Discussion on School Selection](#)
- [NCHE Brief: Enrolling Children and Youth Experiencing Homelessness in School](#)
- [Enrollment Checklist](#)
- [SchoolHouse Connection: Checklist for School Selection](#)
- [Tip Sheet for Navigating Challenging Conversations](#)

Session Survey

Please take a few moments to complete our survey.



Survey link: <https://mi-surveys.com/Webinar-Enrollment102022>



We appreciate your feedback! Responses are used in the planning of upcoming Professional Learning sessions.

Technical and Educational Assistance Center

- **Help Line** (800-388-2014)
- **Website** (<https://nysteachs.org>)
- **Web-Based Trainings**
- **Outreach Materials**
 - For outreach materials, email Ailin Mendoza: amendoza@measinc.com



NYSTEACHS.org

The New York State Technical Assistance
Center for Homeless Students

Next Webinar:

Meeting the Needs of Unaccompanied Youths

Wednesday, October 26, 2022

12:30pm – 2:00pm